

House Cleaning Checklist by Redbud Cleaning Co. 417-674-3187 | www.redbudcleaningcompany.com

KITCHEN	HOME OFFICE
☐ Clean all cabinet and appliance surfaces	General straightening
☐ Clean range hood (exterior) & stove tops	Dust, polish, or vacuum furniture
☐ Clean counters (under/around items on counter)	☐ Dust top to bottom
☐ Clean sink(s)	Spot clean walls and windows
☐ Clean microwave oven (inside & out)	☐ Garbage removal
☐ Dust, polish, or vacuum furniture	☐ Floors
□ Dust top to bottom	
☐ Garbage removal	
□ Floors	
DINING ROOM	FAMILY ROOM
☐ General straightening	☐ General straightening
☐ Dust top to bottom	☐ Dust top to bottom
☐ Dust, polish, or vacuum furniture	☐ Dust, polish, or vacuum furniture
☐ Spot clean walls and windows	☐ Spot clean walls and windows
Garbage removal	☐ Garbage removal
□ Floors	☐ Floors
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FORMAL ROOM	UTILITY ROOM
☐ General straightening	☐ Dust top to bottom
☐ Dust, polish, or vacuum furniture	☐ Wipe down appliances
Dust top to bottom	☐ Garbage removal
Garbage removal	☐ Floors
□ Floors	- Floois
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ENTRYWAYS	HALLWAYS
☐ General straightening	☐ Dust top to bottom
☐ Dust top to bottom	□ Floors
□ Floors	- 1100.5
PRIMARY BEDROOM	PRIMARY BATHROOM
☐ General straightening	☐ Dust top to bottom
□ Dust top to bottom	☐ Clean showers and bathtubs
☐ Dust, polish, or vacuum furniture	☐ Clean sinks and vanities
☐ Beds made & linens changed	☐ Clean mirrors
☐ Garbage removal	☐ Clean toilets
□ Floors	☐ Garbage removal
110013	☐ Floors
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SECONDARY BEDROOM	SECONDARY BATHROOM
☐ General straightening	☐ Dust top to bottom
☐ Dust top to bottom	☐ Clean showers and bathtubs
☐ Dust or polish furniture	☐ Clean sinks and vanities
☐ Beds made & linens changed	☐ Clean mirrors
Garbage removal	☐ Clean toilets
□ Floors	☐ Garbage removal
_ 110013	☐ Floors



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Cleaning Tips for Efficiency

- Dwell Time let your cleaner work for you (read the label for specific product instructions).
- "S-wipe" pull dirt in one direction using a back and forth S-motion.
- Wear an apron for fewer trips back & forth to supplies.
- Vacuum up crumbs & heavy dust before spraying or using damp cloth.
- Lengthy job? Mix up a bucket of cleaner and put a stack of cloths in it ("charging" your cloths). Take it around the room with you.
- Have plenty of cloths for the job (don't rinse & reuse).

Cleaning Methods

- Choose the right tool & product for the job
- Remove heavy dust & debris (pet hair) with vacuum
- Clean top-to-bottom (dust falls to floor)
- Start at entryway and work left-to-right (work around the room)
- Back-to-front (for wiping surfaces or working through a home)
- Cleanest-to-dirtiest (limit cross contamination between areas)

How to Wash Microfiber (Per Microfiber Wholesale)

- Wash in cold to warm water (140°F max).
- ✓ Use simple detergents with no softeners or optical brighteners.
- Dry with no to low heat for normal washing
- ✓ Use plastic dryer balls to knock out hairs and lint.
- ✓ Load your washer and dryer loosely.
- ✓ Keep dirty microfiber in ventilated bags to reduce germ growth.
- X Never wash or dry in high heat. It shrinks & melts the fibers.
- X Never use fabric softeners. It clogs the fibers.
- X Never soak in strong amounts of bleach. It damages the fibers.
- X Never wash microfiber with natural fabrics. It fills the fibers with lint.
- X Never overload the washer or dryer. It traps lint and dirt in the fibers.
- X Never store dirty microfiber in a closed plastic bag. It creates a germ terrarium.

SAFE SANITIZING:

- Dryer method: Use your permanent press dryer setting for 60 minutes (max 135 °F which is the standard perm
 press setting for dryers). The prolonged exposure to medium heat will kill microorganisms without damaging the
 fiber.
- Hydrogen peroxide: Add 1 cup of 3% hydrogen peroxide to the wash cycle with your detergent. Hydrogen peroxide can have a bleaching effect so do not use on darker colors.
- Distilled white vinegar: Add 1 cup to the rinse cycle. If the smell bothers you, use a second rinse cycle.
- UV Radiation: SUNLIGHT!! Hang your microfiber in the sun for a couple hours; just don't forget about it since the sun can also have a bleaching effect with over exposure.
- Bleach: Bleach can be used sparingly for light colors. We don't recommend using it often because it will breakdown the fabric faster.